Proofreading Marks

“Handwriting” is shown in italics. When using such marks to indicate changes, flag each change with a cross in the margin.

Transpose words	a method that for approach	
Transpose letters	many mistkaes are	
Insert words	*however* are not available	
Insert words	based on the principle that all processes should have equal priority	*of the system*
Delete words	was not ~~large or~~ fast	
Delete characters	the paarticular case	
Ignore marked changes	was not ~~large or~~ fast	
Ignore marked changes	*STET* was not ~~large or~~ fast	
Move to the left	In the other	
Move to the right	First is the	
Insert space between lines	arranged to suit. The original	
Close lines up	which was not justified by the	

Insert punctuation	and in each case	comma
Change to lower case	l/c and Hashing does not	
Change to upper case	u/c for pascal programs	
Change font to math	math each use of x and L is	
Change font to italic	it. Unitary sets are	
Change font to default	def. the *other* method	
Expand abbreviation	of those, e.g., the last	expand
Begin new paragraph	end. // The start of	
Join paragraphs	ended here. The start of	
Delete space - close up	the data base was	
Add space between words	foreach case	
Query choice of word	the regular type of	? term